

**PIERSON TOWNSHIP  
Board Meeting Minutes**

21156 W. Cannonsville Rd, Pierson, MI 49339

June 17, 2024

7:00 pm

A. Meeting

1. Call to order: 7:00 pm
2. Pledge of Allegiance
3. Roll Call: Buyze, Burkholder, Orcutt, Sower Late: Bergman 7:05 pm

B. Meeting Agenda

Motion: Sower Second: Orcutt  
Roll Call yes: Buyze, Burkholder, Orcutt, Sower Absent/Late: Bergman

- C. Consent Agenda: Approval of Board Meeting Minutes from May 20, 2024; Register of Warrants/Checks/ Payroll dated May 8, 2024 – June 12, 2024; Check register: May 1-31, 2024 Invoices to be paid: Gen Fund: Inv. 3223207 MML for \$667.00, 101-268-955.000 Workers Comp.; Inv. 80168 Spectrum for \$1,905.31 101-262-727.000 for Early Voting Mailer, Inv. 1722 to Fresh Coast \$1,602.56 101-101-821-000 Master Planning, Inv. 2682 to Mike Bergman HVAC for \$1,050.00 101-265-932.000 Furnace/AC work; May Consumers Energy for \$90.75 101-751-920.000 Led Street lights 4 new, May to Consumers Energy \$57.70 101-448-920.000 for street lights; 7144 to Siegfried Crandall, PC for \$7,500 \* See breakdown of funds – Audit, Reimbursements & Mileage to S. Burkholder for \$163.58, Proposal to KCI for \$1046.01 for Prepaid postage (tax bills), Inv. 25226 to Bloom & Sluggett, PC for \$1,325.00 Misc. Legal Citations/Services; Park Fund: Inv. 9085 to BNH, LLC. for \$750.00 208-751-972.000 Install grills/bench brackets, Check report 6/10-6/12/2024; Road Fund: Inv. 1407 to Montcalm Co. Road \$10,109.14 216-446-822.000 Chloride/Brine; Treasurer’s Report; Correspondence; Assessor Report, Fire Reports for Sand Lake & Howard City; Sewer Fund: Check register for May 1-31, 2024 BWL/LWL; Accounts Payable Report: May 08, 2024 – June 12, 2024.

*All matters listed under the Consent Agenda are considered to be routine in nature and will be approved under one blanket motion.*

Motion: Orcutt Second: Sower  
Roll Call yes: Buyze, Burkholder, Orcutt, Sower Absent/Late: Bergman

D. Public Comments

E. New Business:

1. Close Board Meeting & Open Little Whitefish Lake Weed Special Assessment Public Hearing: 7:03 pm

Motion: Burkholder Second: Orcutt  
Roll Yes: Buyze, Burkholder, Orcutt, Sower Absent/Late: Bergman

a. Public Comments:

1. Steve Campbell, 4261 Bass Lake Rd: Necessary for control of weeds on the lake.
2. Kathi Coffin, 4727 White Rd: Thank you for the ease of renewal.
3. JoAnn Vukin, 5673 Bass Lake Rd: What is the rate? – Response expected to remain at \$170.

2. Close Public Hearing and (re) open Board Meeting: 7:05 pm

Motion: Orcutt Second: Sower  
Roll Yes: Buyze, Bergman, Burkholder, Orcutt, Sower

3. Little Whitefish Lake Weed Special Assessment Resolution No. 2 2024-10: reporting roll of SAD

Resolution Offered by: Burkholder Supported by: Orcutt  
Yea: Buyze, Bergman, Burkholder, Orcutt, Sower Nay: None

4. Little Whitefish Lake Weed Special Assessment Resolution No. 3 2024-11: (second public hearing July 15)

Resolution Offered by: Burkholder Supported by: Orcutt  
Yea: Buyze, Bergman, Burkholder, Orcutt, Sower Nay: None

5. MTA Membership – no action taken/not renewed
6. Inv. 14175 Dean’s Excavating for \$9,950.00 for Parking lot mediation and budget amendment to increase Grounds Maintenance 101-265-932.000 to \$11,900.00.  
     Motion: Burkholder                      Second: Orcutt  
     Roll Yes: Buyze, Burkholder, Orcutt, Sower                      Abstain: Bergman
7. Liquor Licensing Request Revision Calderone Tasting Room (approved 4/15/2024) to (revised to) Baroda Wine Cellars, LLC.  
     Motion: Burkholder                      Second: Sower  
     Roll Yes: Buyze, Bergman, Burkholder, Orcutt, Sower
8. Invoice 50238 Viking Signs Solutions for \$970.00 (\$490 Park Improvement 208-751-972.000; \$90 Gen Park Maintenance 101-751-927.000; \$390 Grounds Maintenance 101-265-932.00).  
     Motion: Burkholder                      Second: Orcutt  
     Roll Yes: Buyze, Bergman, Burkholder, Orcutt, Sower
9. Submit insurance claim for hail damage to township roof.  
     Motion: Burkholder                      Second: Bergman  
     Roll Yes: Buyze, Bergman, Burkholder, Orcutt, Sower

F. Open Items:

1. Fire Mileage Forum – slide show on Township website.
2. Richard Gerke property assessment
3. Election Update: **Election Commission Meeting and Public Testing: July 15 at noon.**
  - a. August 6, 2024 Primary Election & Fire Millage
  - b. November 5, 2024 General Election
4. Committee Updates:
  - a. Planning Committee: Next meeting: **No June Meeting** – July 25 at 7 pm
    - i. Master Planning Update
  - b. Parks & Recreation: Next meeting: **July 8, 2024 at 6 pm**
    - i. Basketball (Concrete) Bid awarded to Jmull Concrete for \$33,875.  
 Motion: Burkholder                      Second: Bergman  
 Roll Yes: Buyze, Bergman, Burkholder, Orcutt, Sower
    - ii. Racquet Sports Bid approved for basketball surfacing.  
 Motion: Bergman                      Second: Burkholder  
 Roll Yes: Buyze, Bergman, Burkholder, Orcutt, Sower
    - iii. Fund sub-accounts renaming – no motion required
    - iv. Budget Amendment increasing park supplies \$500; Capital Outlay increasing \$33,875 and Park Improvement increased \$16,840 (for basketball) total BA: \$51,215.  
 Motion: Burkholder                      Second: Orcutt  
 Roll Yes: Buyze, Bergman, Burkholder, Orcutt, Sower
    - v. Park Maintenance Check List - tabled
  - c. Sewer Authority Committee (SAC) update: working on permit renewals & rate study.

G. Public Comments

H. County Commissioner – Ron Baker (absent)

I. Announcements and Board Comments

J. Adjournment: 8:02 pm

Motion: Sower                      Second: Orcutt  
 Roll Yes: Buyze, Bergman, Burkholder, Orcutt, Sower